

ISO 9001: 2008 Lead Auditor Course

Duration: 4 Days

Course Description:

This course provides RAB/QAS certificate training as a Lead ISO9001:2008 Auditor.

Audience:

This course is designed for employees and individuals interested in becoming a RAB/QSA certified ISO 9001:2008 Auditor.

Prerequisites: None

Outline

INTRODUCTION

- About the Course
- Course Schedule
- About the Registrar Accreditation Board

PART 1 — QUALITY AND QUALITY SYSTEMS

- What is Quality?
- What is a Quality System?
- Management Commitment
- QMS Implementation

PART 2 — THE ISO SERIES OF STANDARDS

- What is ISO?
- The Benefits of ISO Registration
- Principles of ISO

PART 3 — ISO 9001:2000 REQUIREMENTS.

- Scope, Reference and Definitions
- Clause 4: Quality Management System
- Management Responsibility
- Clause 6: Resource Management
- Clause 7: Product Realization
- Clause 8: Measurement, Analysis and Improvement

PART 4 — AUDIT FUNDAMENTALS

- Types of Audits
- Role of Audit Personnel and Others
- Auditor Personal Qualifications and Conduct

PART 5 — THE AUDIT PROCESS

- Planning
- Preparation
- The Opening Meeting
- Auditing Tools and Techniques
- Findings and Nonconformances
- The Closing Meeting
- Post-Audit Activities

APPENDIX A — GLOSSARY

APPENDIX B — LEAD AUDITOR AND

AUDITOR CERTIFICATION REQUIREMENTS

Day 1 Introduction

- Part 1 – Quality and Quality Systems
- Part 2 – The ISO 13485:2003 Series of Standards
- Part 3 – ISO 13485:2003 Requirements

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Day 2 Part 4 – Audit Fundamentals

- Introduction to Live Audit
- Quality Manual Review

Day 3 Part 5 – The Audit Process

- Setting up an audit
- Selecting the team
- Document Review
- Auditing Schedule
- Day 4 Live Audit
- Conducting an audit
- Final Exam